

BARROW PARISH COUNCIL

**Cherry Oaks Farm
74, Lower Monkhall
Monkhopton
Bridgnorth
Shropshire
WV16 6XF**

Telephone: 01746 785175

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13th May 2024

To: The Chairman and Members of Barrow Parish Council

You are requested to attend the of Annual Meeting of Barrow Parish Council to be held at Willey Village Hall, Willey, on Tuesday 21st May 2024, at 6.30 p.m.

Yours faithfully,


Jayne Madeley BA
Clerk to the Council

AGENDA

1. APPOINTMENT OF CHAIRMAN:

To appoint a Chairman for the ensuing year.

2. APPOINTMENT OF VICE CHAIRMAN:

To appoint a Vice Chairman for the ensuing year.

3. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

- a. SALC Bridgnorth Area Committee.
- b. Severn Gorge Countryside Trust.
- c. Slaney Alms-houses Charity.
- d. Willey Village Hall.
- e. Planning Committee.

4. APPOINTMENT OF PARISH COUNCILLORS TO VARIOUS RESPONSIBILITIES:

- a. Allotment working party.
- b. Working party Barrow Churchyard

5. PUBLIC PARTICIPATION:

Members of the public will have the opportunity to raise Parish matters between 6.30 p.m. and 6.40 p.m.

6. ACCEPTANCE OF APOLOGIES:

7. TO RECORD THOSE MEMBERS PRESENT:

8. DECLARATIONS OF INTEREST AND DISPENSATIONS:

9. MINUTES:

To confirm the Minutes of the meeting held on Tuesday March 2024.

10. CERTIFICATE OF EXEMPTION:

To complete and sign the Certificate of Exemption for smaller authorities where the higher of gross income or gross expenditure does not exceed £25000.

11. ANNUAL INTERNAL AUDIT STATEMENT AND ACTION PLAN.

12. ANNUAL GOVERNANCE STATEMENT 2023/2024:

To complete the Annual Governance Statement for 2023/2024.

13. ACCOUNTING STATEMENTS 2023/2024

To approve and sign the Accounting Statements 2023/2024/

14. STANDING ORDERS, FINANCIAL REGULATIONS AND RISK ASSESSMENT:

The Clerk will report that it is necessary to adopt the revised Standing Orders and re-confirm the Financial Regulations, Asset Register, and all other policies.

1. Standing Orders
2. Financial Regulations
3. Financial Risk Assessment
4. Code of Conduct
5. Reserves Policy
6. Complaints Procedure
7. Grievance Procedure
8. Managing pre application approaches.
9. Councillor-clerk protocol

**15. APPROVE SCHEDULE OF MEETING DATES FOR 2022-2023.
2024/2025.**

21st May 2024
16th July 2024
17th September 2024
19th November 2024
21st January 2025
18th March 2025
20th May 2025

16. REPORT BY SHROPSHIRE COUNCIL MEMBER:

To receive a report from the Shropshire Council Member.

17. PLANNING

a. New applications to be considered.

- **24/01817/PAAFC** 4 Caughley Farm Buildings Pound Lane Broseley. Prior approval application for the change of use of an agricultural building to a flexible commercial use.

b. Applications since last meeting.

c. Decisions:

- **24/00705/FUL** Builders Yard Adj Benthall Lane Benthall. Proposed new bungalow on existing workshops/builders yard. **Refuse full planning permission.**
- **24/01175/TCA** Little Gables Spout Lane Benthall Broseley. Fell 2 Pine and thin by 30% and reduce back to give 2.3-3m clearance from adjacent building 1 Pine within Broseley conservation area. **Raise no objection.**
- **24/01381/CPE** Application for a lawful development certificate for the continued occupation in excess of 10 years in breach of planning permission. The Bungalow Bishton Nursery Posenhall. **Certificate of existing lawful use or development.**

d. Any other planning matters.

- **APP/L3245/W/23/3322079** Benthall Grange Benthall Lane Benthall Broseley. Outline application (all matters reserved) for the erection of three dwellings following demolition of all existing buildings. **Dismissed.**

18. FINANCE:

a. Invoices to pay.

- Mrs J Madeley £252.25
- NEST £45.96 dd
- Waterplus
- Willey and District Village Hall
- Hugo Fox £11.99 dd
- Clear Insurance £393.50
- Shropshire Council £15.00
- SALC £349.05
- RLT Auditing £112.50

b. Bank reconciliation Mar 24

c. Noticeboard and Benches inv.

d. Precept received Shropshire Council £11500.00

19. POLICE MATTERS:

- a. To receive any reports from the beat manager.
- b. Introduction to the New Local Policing Inspector

20. PARISH ALLOTMENTS.

- a. Report from Cllr Skinner & Cllr Churchill.
- b. Plots.
- c. Tree works.

21. WEBSITE AND EMAILS UPDATE.

22. BARROW CHURCHYARD

- a. Working Party. Works quotes.

23. STREET LIGHTING.

24. HIGHWAYS

- a. Any issues to report.
- b. Road Closures
- c. safety scheme Benthall.
- d. Road Closures B4375 Barratts Hill. 26th-27th June.
- e. Road Closures B4375 Church Street 27th June -1st July.
- f. Bridge Road Benthall 17th June 18th June.
- g. B4373 Bridgnorth to Astley Abbots 1st – 4th July.
- h. B4373 Astley Abbots and Nordley 28th July.

25. SID/VAR project.

26. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OTHER RELEVANT MEETINGS.

27. CORRESPONDENCE:

- a. email from resident.
- b. Phone call water running down Bridge Road.

28. Date of next scheduled meeting Tuesday 16th July 2024.